

**Minutes of 18<sup>th</sup> Meeting**

**18<sup>th</sup> Conference of Directors of National Libraries of Asia and Oceania 2010**

**Theme: Towards Collaboration in Asia-Oceania**

**National Library Board Singapore, 13 April 2010 09:00~16:30**

Members present:

Country	Participant
Australia	Ms Jan Fullerton, Director General, National Library of Australia
	Ms Jasmine Cameron, Assistant Director General, Executive and Public Programs Division (minute secretary)
Indonesia	Mr Dady Rachmananta, Chair, Conference of Southeast Asian Librarians
	Ms Woro Haryanti, Head, Centre for Library Services, National Library of Indonesia
Japan	Ms Machiko Nakai, Director General, Kansai-kan of the National Diet Library
Korea	Dr Shin Yong-Eon, Director, National Digital Library of Korea
	Mr Jeong Jin-Ho, Deputy Director, International Co-operation and Public Relations Team
Malaysia	Dato' Raslin Abu Bakar, Director General, National Library of Malaysia
	Ms Chin Loy Jyoon, Deputy Director, Corporate Planning and Policy Division
Pakistan	Mr Syed Ghyour Hussain Sabazwari, Deputy Director, National Library of Pakistan
Philippines	Mrs Prudenciana Cruz, Director, National Library of the Philippines
Singapore	Dr N Varaprasad, Chief Executive, National Library Board of Singapore
	Ms Ngian Lek Choh, Director, National Library of Singapore
Thailand	Mrs Wilawan Sapphansaen, Director, National Library of Thailand
Vietnam	Mrs Phan Thi Dzung, Director General, National Library of Vietnam
	Miss Nguyen Thi Thu Phuong, Deputy Head, International Relations

Minutes of the meeting:

The meeting commenced at 9.10am and concluded at 3.30pm. The meeting adjourned for a group photograph and morning tea from 10.30am to 11.00am and for lunch from 1.00pm to 2.15pm. Item 9 on the agenda referred to the lunch break where members continued discussion of issues highlighted during the morning's agenda.

**Item 1: Opening address by the Chair, Mr Syed Ghour Hussain Sabazwari, Deputy Director, National Library of Pakistan**

Mr Sabazwari welcomed members to the 18<sup>th</sup> meeting of the Conference of Directors of Libraries of Asia and Oceania (CDNLAO) on behalf of the National Library of Pakistan and the Director General, Mr Ch. Muhammad Nazir, who was unable to attend the meeting. Mr Sabazwari noted that while the National Library of Pakistan regretted being unable to host the meeting in Pakistan, the safety and security of members was of the highest importance and he thanked the National Library Board of Singapore for organising and hosting the meeting. Mr Sabazwari noted that the theme of this year's meeting, Towards Collaboration in Asia-Oceania, was borne out by the commitment of members to adopt a set of Statutes and Rules and a regular meeting schedule.

Address by Co-Chair, Ms Ngian Lek Choh, Director, National Library of Singapore

Ms Ngian welcomed members and thanked the National Diet Library and the national libraries of Pakistan, New Zealand and Australia for assisting with arrangements for the meeting. Ms Lek Choh noted that CDNLAO, which has been in existence for thirty one years, provides a good opportunity for members to discuss issues of common concern. She noted that new technologies, such as mobile technology, are giving libraries greater scope for delivering services to users and that sharing information about this and other issues would allow national libraries to „future proof” their role in the online environment.

**Item 2: Introduction of participants and welcome to new members**

Participants introduced themselves in alphabetical order by country. Ms Prudenciana Cruz, Director, National Library of the Philippines, announced that she would be retiring in June 2010.

**Item 3: Approval of minutes of the 17<sup>th</sup> CDNLAO meeting**

The minutes were approved without amendment.

**Item 4: Matters arising from the 17<sup>th</sup> CDNLAO meeting**

1. Final Statutes and Rules of Procedure for CDNLAO drafted by the National Library of Australia

Ms Jan Fullerton, Director General, National Library of Australia, explained to members that the draft Statutes and Rules were based on the Statutes and Rules of the Conference of Directors of National Libraries (CDNL). Ms Fullerton spoke briefly about the content of the draft and reminded members that it was important that the Statutes and Rules retain a degree of flexibility.

There was wide ranging discussion on how to encourage attendance from national libraries in Oceania and those in Asia who are unable to attend on a regular basis. Members agreed that (1) The National Library of New Zealand be asked to form a sub-group of national libraries in Oceania in order to represent the interests of Oceania at CDNLAO (2) That from 2012 CDNLAO meetings be held annually in April of each year in order to allow members to plan their attendance in advance.

Members also discussed the cost of hosting the meeting and it was agreed that as a general rule the host country is responsible for the cost of organising and hosting the meeting while participants are responsible for any costs incurred in attending the meeting.

Members then discussed the draft and agreed to the following amendments:

- (a) The term „chief executive(s)” be replaced by „heads”
- (b) The term „Executive” to be replaced by „Chairperson”
- (c) 4.1 to read „The Chairperson of the conference is the head of the national library of the host country for the meeting”
- (d) An additional clause to be added to Section 4 Officers at 4.3 to read „There shall be a Deputy Chairperson who will be the head of the nominated host country for the next meeting”
- (e) 7.2 to read „Financial responsibility for organising the meeting of the conference shall rest with the Chairperson”
- (f) The addition of a section on Communication to acknowledge the CDNLAO website and newsletter

2. Participation in the Digital Portal of the National Digital Library of Korea

Dr Shin Yong-Eon, Director, National Digital Library of Korea, gave a presentation on the „Dibrary”, a new service provided by the National Digital Library of Korea. Dr Shin noted

that the National Digital Library of Korea would celebrate its first anniversary in May 2010 and he described its achievements over the past year. Following a legislative amendment in September 2009, the National Digital Library has the authority to collect online resources with legal deposit mandated for alternative materials for people with disabilities.

A meeting would be held in June 2010 with the National Diet Library and the National Library of China to discuss the potential for a collaborative „China Japan Korea Digital Library’.

3. Inclusion of discussion forums on the CDNLAO website

This item was postponed for discussion under Item 7 (c).

**Item 7 Presentation on Special Subjects from National Libraries**

(a) Report on Questionnaire Survey on Web Archiving

Ms Machiko Nakai, Director General, Kansai-kan of the National Diet Library, spoke to this item. She reminded participants that the National Diet Library had agreed to survey CDNLAO members to determine progress and the extent of collaboration in digital archiving activities. Sixteen countries had responded to the survey. The survey highlighted a gap between those countries where use of the Internet is well established and those where Internet usage is less well developed. Issues of legal deposit and copyright remained key inhibitors to access.

Members agreed to the following actions:

- (1) That the work of the International Internet Preservation Consortium (IIPC) be recognised and supported as the major international body for web archiving standards and technical advancement
- (2) That those member countries currently active in web archiving form a group to exchange information and advise other members of developments in this area
- (3) That a discussion forum be established by the National Diet Library within the CDNLAO website for the purpose of exchanging information on legal and technical issues. Each country will be invited to nominate a representative to the discussion forum.

(b) Resource Description and Access (RDA) Implementation-status report

Ms Jan Fullerton briefed members on progress with the implementation of the new cataloguing rules known as RDA. The new standard will allow libraries to describe resources in new formats, is user focussed and designed for the web environment.

The British Library, Library and Archives Canada and the National Library of Australia will implement RDA once the outcome of testing by libraries in the United States is known. This is likely to be in mid-2011. The Library of Congress and several other libraries in the United States are currently trialling RDA. Once the trial is evaluated the Library of Congress, the National Library of Medicine and the National Library of Agriculture will decide whether they will adopt RDA. RDA is intended to integrate with records created using AACR2 and library system vendors are being kept informed of the impact of RDA on library systems.

Documentation and training tools will be made available online although due to strong demand a print version of RDA will also be produced. Pricing for RDA has been determined for the United States, however the pricing structure for other countries has yet to be announced. Members discussed the possibility of CDNLAO negotiating a price for members with the publishers so that less well-off members would be able to afford to use RDA. It was agreed that:

- (1) The National Library of Thailand would lead a negotiating team with assistance from the national libraries of Vietnam and Malaysia.
- (2) The National Diet Library would add RDA as a topic on the CDNLAO website's discussion forum

Ms Fullerton remarked that the Australian Library and Information Association would coordinate training in Australia. She referred to the fact that there is a lot of information about RDA on the Joint Steering Committee website

(<http://www.rda-jsc.org>).

(c) Announcement of the CDNLAO website discussion forum

Ms Machiko Nakai announced that the discussion forum on the CDNLAO website would be available soon and reminded members that this was an action from the 16<sup>th</sup> CDNLAO meeting. The form will be for members only and there will be a requirement to log into the forum using a password which the National Diet Library will allocate to each member. Ms Nakai showed a series of slides to demonstrate the framework of the website and how to sign in and make comments on the different topics established within the website. Four themes agreed at the 16<sup>th</sup> CDNLAO meeting have been set up: (1) Open source software (moderator: Australia) (2) Digital Preservation (moderator: Singapore) (3) "National Libraries Global" project (moderator: New Zealand) (4) Web archiving (moderator: Japan). Members discussed the way in which new topics might be added to the discussion forum and whether members could nominate more than one user.

(d) Presentation on the National Library of Australia's new discovery service, Trove,  
<http://trove.nla.gov.au>

Ms Jan Fullerton demonstrated the National Library of Australia's major new discovery service, Trove and highlighted the wide range of resources that Trove brings together in a single search. Ms Fullerton emphasised that Trove aims to make it as easy as possible for people seeking information to discover what is available in collections in Australia and beyond, for example metadata has been harvested from diverse sources such as the Hathi Trust and OAIster. Ms Fullerton noted that the next phase of development would involve negotiating with suppliers to enable Trove to index their metadata.

(e) IFLA Statement of Principles on Copyright Exceptions and Limitations for Libraries and Archives,  
<http://www.ifla.org/files/clm/statements/statement-of-principles-sccr20.pdf>

Dr N Varaprasad, Chief Executive, National Library Board of Singapore explained to members that the IFLA Statement of Principles on Copyright Exceptions is aiming to redress the imbalance in copyright laws which now favour the rights of copyright owners and publishers over libraries and users. Dr Varaprasad highlighted the main principles which address preservation, legal deposit, technological protection measures, contracts, statutory exceptions and limitation on liability.

Following discussion of the principles the Chair noted that the members of CDNLAO "unanimously endorse the IFLA Statement of Principles on Copyright Exceptions and Limitations for Libraries and Archives".

### **Item 8 Country report presentation**

The Chair invited all members present to speak briefly to the highlights noted in their country reports. Members noted a wide range of achievements including new and amended legislation, building works and new digital projects. For further information see the Country Reports available on the CDNLAO website for the 18<sup>th</sup> CDNLAO meeting,  
<http://www.ndl.go.jp/en/cdnlaol/index.html> .

### **Item 9 Discussion of possible areas of collaboration**

#### **(a) Singapore Memory Project**

Mr Gene Tan, Program Director, Singapore Memory Project, gave members a demonstration of Singapore Memory. Mr Tan noted that Singapore Memory is the National Library Board of Singapore's flagship project and has been in the planning stage for some time. He noted the three key aspects of the project: Knowledge Assets; Discovery and Creation and Education and Engagement. Singapore Memory has a budget of S\$24.7m, the majority of which will be spent on digitisation. While essentially a heritage project that aims to capture the 'hearts and minds' of Singaporeans by tapping into their memories of the past, Singapore Memory will also contain contemporary material.

Mr Tan reported that a campaign, 'What is your Singapore memory?' will be launched on 10 October 2010, noting the connection with binary numbers 101010. It is anticipated that 5 million items will be added to the project by August 2015 which marks the 50<sup>th</sup> anniversary of independence for Singapore. Mr Tan noted that CDNLAO members with resources relevant to Singapore are encouraged to contribute to the project.

#### **(b) Exposing metadata of member libraries to discovery services**

Dr N Varaprasad spoke to members about the National Library Board of Singapore's proposal to build a Virtual Consortium Library Catalogue which would provide a single search interface for the resources held by national libraries in Asia and Oceania. The concept is similar to Trove which harvests metadata for discovery rather than holding the resource itself. Singapore is willing to work on a one-to-one basis with interested national libraries. An invitation to participate in the Virtual Consortium Library Catalogue will be issued to all CDNLAO members.

### **Item 10 Confirmation of future host library**

Dr Shin Yong-Eon invited CDNLAO members to attend the 19<sup>th</sup> meeting of CDNLAO in Seoul on 23 May and a seminar and cultural tour on 24 May 2011.

In response to a call by Dr N Varaprasad for a host country for the 20<sup>th</sup> CDNLAO meeting to be held in April 2012, Mr Dady Rachmananta, Chair, CONSAL, undertook to confirm the National Library of Indonesia as the host in conjunction with the CONSAL conference which would be held in Indonesia in 2012. The National Diet Library was asked to create a topic for the 20<sup>th</sup> meeting of CDNLAO and CONSAL 2012 in the discussion forum on the CDNLAO website.

### **Item 11 Discussion on the establishment of a CDNLAO Secretariat**

Members agreed that there was no need for further discussion of this item as the discussion under Item 4 (1) Final Statutes and Rules of Procedure for CDNLAO had dealt with the issue.

### **Item 12 Any other business**

Dr N Varaprasad encouraged members to ensure that their national library created and maintained an entry in the directory of national libraries in Wikipedia managed by the IFLA National Libraries Section, [http://en.wikipedia.org/wiki/List\\_of\\_national\\_libraries](http://en.wikipedia.org/wiki/List_of_national_libraries).

Members briefly discussed the Library of Congress's World Digital Library and whether CDNLAO members might be able to contribute. It was agreed that the World Digital Library appears to have a specific aim to include certain heritage materials at this stage and that it is currently seeking only rare materials.

It was noted that the National Library Board of Singapore would host the general assembly of the International Internet Preservation Consortium from 3-7 May 2010.

**Item 13 Closure and thanks**

The Chair, Mr Sabazwari, thanked Dr N Varaprasad, Ms Ngian Lek Choh and staff of the National Library Board of Singapore for their support in organising and co-hosting the 18<sup>th</sup> CDNLAO meeting. He noted that it was significant that after thirty one years members had adopted a set of Statutes and Rules of Procedure and that the meeting had made advances towards greater cooperation and collaboration.

Ms Jan Fullerton proposed a vote of thanks to Mr Sabazwari for chairing an excellent meeting.

**Item 14 Tour of Lee Kong Chian Reference Library**

Members were invited on a tour of the Lee Kong Chian Reference Library.

The meeting closed at 3.30pm.

**Summary of actions and recommendations**

<p>Item 4</p>	<p><u>Amendments to Statutes and Rules of Procedure</u></p> <ul style="list-style-type: none"> <li>(a) The term ‚chief executive(s)‘ be replaced by ‚heads‘</li> <li>(b) The term ‚Executive‘ to be replaced by ‚Chairperson‘</li> <li>(c) 4.1 to read ‚The Chairperson of the conference is the head of the national library of the host country for the meeting‘</li> <li>(d) An additional clause to be added to Section 4 Officers at 4.3 to read ‚There shall be a Deputy Chairperson who will be the head of the nominated host country for the next meeting‘</li> <li>(e) 7.2 to read ‚Financial responsibility for organising the meeting of the conference shall rest with the Chairperson‘</li> <li>(f) The addition of a section on Communication to acknowledge the CDNLAO website and newsletter</li> </ul> <p><u>Responsibility:</u> National Library of Australia to amend Statutes and pass to Chair for distribution to members</p> <p><u>Agreed actions:</u></p> <p>(1) The National Library of New Zealand be asked to form a sub-group of national libraries in Oceania in order to represent the interests of Oceania at CDNLAO <u>Responsibility:</u> Chair</p> <p>(2) That from 2012 CDNLAO meetings be held annually in April of each year in order to allow members to plan their attendance in advance. <u>Responsibility:</u> Chair</p>
<p>Item 7a</p>	<p><u>Agreed actions:</u></p> <ul style="list-style-type: none"> <li>(1) That the work of the International Internet Preservation Consortium (IIPC) be recognised and supported as the major international body for web archiving standards and technical advancement <u>Responsibility:</u> All members to note</li> <li>(2) That those member countries currently active in web archiving form a group to exchange information and advise other members of developments in this area <u>Responsibility:</u> All members to note</li> <li>(3) That a discussion forum be established by the National Diet Library within the CDNLAO website for the purpose of exchanging information on legal and technical issues. Each country will be invited to nominate a representative to the discussion forum. <u>Responsibility:</u> National Diet Library</li> </ul>

Item 7b	<p><u>Agreed actions:</u></p> <p>(1) The National Library of Thailand would lead a negotiating team with assistance from the national libraries of Vietnam and Malaysia. <i>Responsibility:</i> National libraries of Thailand, Vietnam and Malaysia</p> <p>(2) The National Diet Library would add RDA as a topic on the CDNLAO website's discussion forum <i>Responsibility:</i> National Diet Library</p>
Item 7e	<p><u>Agreed action:</u></p> <p>Following discussion of the principles the Chair noted that the members of CDNLAO “unanimously endorse the IFLA Statement of Principles on Copyright Exceptions and Limitations for Libraries and Archives”.</p> <p><i>Responsibility:</i> All members to note</p>
Item 10	<p><u>Agreed action:</u></p> <p>The National Diet Library was asked to create a topic for the 20<sup>th</sup> meeting of CDNLAO and CONSAL 2012 in the discussion forum on the CDNLAO website.</p> <p><i>Responsibility:</i> National Diet Library</p>